



*A registered trade name of People United For Families, Inc.*

Located at:

NC Center for Children & Families  
917 Wildwood Lane  
Nebraska City, NE 68410

First National Bank of Syracuse  
320 5<sup>th</sup> Street, Suite 201  
Syracuse, NE 68446

Telephone: (402) 873-6343

(402) 269-3166

*Our Mission:*

*To enhance the quality of the lives of children and families through the promotion of programs, services and resources in Otoe County and the surrounding area.*

*Our Vision: All Otoe County children and families will live in a safe, healthy, respectful and responsible community.*

**AGENDA  
REGULAR MONTHLY MEETING  
April 27, 2010  
12:00-1:00 P.M.**

The regular monthly meeting of the Board of Directors will be held in the Nebraska City Center for Children & Families located at 917 Wildwood Lane in Nebraska City.

Call Meeting to Order

Additions or Corrections to the Agenda

Roll Call

Communications

Program Coordinator's Report – Vanessa Sherman, Otoe County Juvenile Diversion Program

Committee Reports

- Nominating Committee – recruit and develop new board members - Ben Rice, Kay Oestmann
- Finance Committee– draft annual budget and financial plan - Jacki Schmitz, Kay Oestmann, Brian Hoover, Vic Johns
- Marketing committee-develop marketing plan and re-branding package for P4OC – Brooke Chaney, Steve Lade, Tammi Thompson, Traci Reuter, Kay Kiechel-White
- Policy Committee – Draft/update policies - Sarah Purcell, Teri Stukenholtz, Betty Stoll, Don Loseke, Tim Noerrlinger, Teri Stukenholtz
- Other Committee Reports – Scholarship Committee

Unfinished Business

**Review Whistleblower and Records Retention Policies, consider approval**

New Business

- 1. Elect new Secretary/Treasurer**
- 2. Board Resolution to add new Treasurer and remove former Treasurer to all bank accounts**
- 3. Consider approval of revised Board or Directors Job Description (attached)**
- 4. Consider adoption of the Draft Strategic Plan Goals and Objectives for 2010-2013 (attached)**
- 5. Consent Agenda:**
  - a. After review of the Minutes of the March meeting, mailed to all board members, the Board of Directors approves the minutes as published.
  - b. After review of the March Financial Report, mailed to all board members, the Board of Directors approves such report as published.
  - c. After review of the Director's Report for March, mailed to all board members, the Board of Directors approves such report as published.

Adjournment - Next Meeting Date: May 25, 2010

**\* Action items appear in bold**



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**MINUTES**  
**REGULAR MONTHLY MEETING**  
**March 23, 2010**  
**11:30 a.m.-12:00 a.m.**

The regular monthly meeting of the Board of Directors was held in the Nebraska City Center for Children & Families. The meeting was held in the Nebraska City Center for Children & Families. Roll was taken and a quorum established.

BOARD OF DIRECTORS		
Kay Keichel-White	Ben Rice	Dale Haverty
Steve Lade	Kathy Kaufman	Brooke Chaney
Terri Stukenholtz	Don Loseke	Sarah Effken Purcell
Tim Noerrlinger	Traci Reuter	Betty Stoll

**Also Present:**

Jacki Schmitz, Executive Director; Lori Palen, RTI; Mindy Anderson-Knott, UNL-RTI; Sam Clinkinbeard, UNO; Sandy Morrissey, Region V; Vanessa Sherman, Juvenile Diversion Coordinator; Laurie Riley, Administrative Assistant; Amanda Davis, DFC Coordinator; Holly Carr, Study Buddies Coordinator; Tim Regler, PACT Coordinator; Stacie Higgins, TeamMates Coordinator; Anita Lovell, CASA Coordinator; Deb Norton, St. Mary's Community Hospital

*Agenda:* There were no additions or corrections.

*Communications:* Kathy Kaufman indicated that she had received a Letter of Resignation from Dale Haverty effective March 24, 2010.

*Committee Reports*

Nominating Committee: Ben Rice stated that Vic Johns had consented to serve on the Board.

There were no other committee reports.

Due to the lack of a quorum, the Strategic Planning Session was moved to this point in the meeting.

A quorum was established at 12:00 noon. The business meeting resumed at 12:45 p.m.

*Unfinished Business:*

Consideration of the Whistleblower and Records Retention policies were postponed to the next regular meeting.

*New Business:*

*Financial Policy:* **Kay Keichel-White made a motion to approve the financial policy as published. Teri Stukenholtz seconded the motion and it was voted approved by a unanimous voice vote.**

*Priorities for Substance Abuse Prevention Block Grant Proposal.* Sandy Morrissey discussed using Region V Training Grants rather than a block grant to fund such activities. **Ben Rice made a motion to adopt the three priorities published. Teri Stukenholtz seconded the motion and it was voted approved by a unanimous voice vote.**

*Alcoholic Beverage Server Training:* Tim Regler discussed three options for training formats for training those serving alcoholic beverages at special events. **Kay Keichel-White made a motion that we adopt the version requiring the minimum amount of time. Teri Stukenholtz seconded the motion and it was voted approved by a unanimous voice vote.**



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**Don Loseke made a motion that Dale Haverty's Letter of Resignation be accepted. Kay Keichel-White seconded the motion and it was voted approved by a unanimous voice vote.**

**Kaye Keichel-White made a motion to remove the approval of the minutes from the consent agenda, correct the date to read February 23, 2010, and to approve the corrected version of the minutes. Don Loseke seconded the motion and it was voted approved by a unanimous voice vote.**

***Consent Agenda:* Tim Noerrlinger made a motion to approve the consent Agenda as published, except item #1, which was withdrawn for correction. Brooke Chaney seconded the motion and it was voted approved by a unanimous voice vote.**

There being no further business, the meeting was adjourned.

*Next Meeting Date:* The date of the next regular meeting is April 27, 2010.

Respectfully Submitted,

Dale Haverty  
Secretary